

Annex 1: Final Financial report

Title of the Action: Strengthening the capability in the League of Arab States Secretariat and its member States to provide early warning and effective responses to impending regional crises, conflicts and post conflicts situations

Reference number: ICSP/2015/364-435

Reporting period: From 27 November 2015 to 26 November 2019

Costs	Budget All Years (as per Addendum 2)				Expenses Year 1				Expenses Year 2				Expenses Year 3				Expenses Year 4				Total Expenses All Years (in USD)
	Unit	# of units	Unit value (in EUR)	Total Cost (in EUR)	Unit	# of units	Unit Value (in USD)	Total Cost (in USD) ²	Unit	# of units	Unit Value (in USD)	Total Cost (in USD) ²	Unit	# of units	Unit Value (in USD)	Total Cost (in USD) ²	Unit	# of units	Unit Value (in USD)	Total Cost (in USD) ²	
1. Human Resources																					
1.1 Salaries (gross salaries including social security charges and other related costs, local staff) ¹																					
1.1.1 Technical																					
1.1.1.1 Project Specialist	Per month	36	3,007	108,252	Per month	-	-	-	Per month	12	1,505	18,055	Per month	12	1,734	20,802	Per month	12	1,735	20,820	59,677
1.1.2 Administrative and Management Support	Per month	72	3,301	237,648	Per month	12	3,705	44,455	Per month	3	3,211	9,632	Per month	24	3,513	84,323	Per month	24	3,542	85,000	223,411
1.2 Salaries (gross salaries including social security charges and other related costs, expat/int. staff)																					
1.2.1 Chief Technical Advisor @ P4	Per month	36	14,500	522,000	Per month	1	13,534	13,534	Per month	12	13,792	165,500	Per month	12	13,765	165,181	Per month	12	15,664	187,972	532,187
1.3 Per diems for missions/travel																					
1.3.1 Abroad (per diems: project staff travel, envisaged at 8 times over 3 years)	Per diem	60	220	13,200	Per diem	2	217	434	Per diem	12	368	4,414	Per diem	12	230	2,760	Per diem	5	220	1,100	8,708
Subtotal Human Resources				881,100				58,423				197,501				273,067				294,892	823,983
2. Travel																					
2.1. International travel (ticket: project staff travel, envisaged at 8 times over 3 years)	Per flight	12	650	7,800	Per flight	1	369	369	Per flight	1	845	845	Per flight	4	304	1,216	Per flight	1	376	376	2,806
Subtotal Travel				7,800				369				845				1,216				376	2,806
3. Equipment and supplies																					
3.1 Purchase of vehicles	Per vehicle	-	-	-	Per vehicle	-	-	-	Per vehicle	-	-	-	Per vehicle	-	-	-	Per vehicle	-	-	-	-
3.2 Furniture, computer equipment	Work Station	5	4,000	20,000	Work Station	5	2,653	13,264	Work Station	5	765	3,826	Work Station	-	-	-	Work Station	-	-	-	17,089
3.3 Machines, tools...																					
3.4 Spare parts/equipment for machines, tools																					
3.5 Other: Equipment and tools for simulation	Per year	-	-	-	Per year	-	-	-	Per year	-	-	-	Per year	-	-	-	Per year	-	-	-	-
Subtotal Equipment and supplies				20,000				13,264				3,826				-				-	17,089
4. Local office																					
4.1 Vehicle costs	Per month	-	-	-	Per month	-	-	-	Per month	-	-	-	Per month	-	-	-	Per month	-	-	-	-
4.2 Office rent	Per month	-	-	-	Per month	-	-	-	Per month	-	-	-	Per month	-	-	-	Per month	-	-	-	-
4.3 Consumables - office supplies	Per month	36	600	21,600	Per month	-	-	-	Per month	-	-	-	Per month	12	592	7,105	Per month	12	209	2,514	9,619
4.4 Other services (tel/fax, electricity/heating, maintenance)	Per month	36	600	21,600	Per month	-	-	-	Per month	1	597	597	Per month	1	506	506	Per month	12	231	2,778	3,881
Subtotal Local office				43,200				-				597				7,611				5,292	13,500
5. Other costs, services																					
5.1 Publications	Per event	14	3,700	51,800	Per event	1	1,117	1,117	Per event	-	-	-	Per event	-	-	-	Per event	-	-	-	1,117
5.2-a Technical assistance - consultancies (including travel and per diems)	Per day	649	1,080	700,920	Per day	14	731	10,239	Per day	44	1,061	46,693	Per day	138	985	135,866	Per day	435	980	426,300	619,097
5.2-b Technical assistance- CMD Capacity Support-National Officers (provisional)	Per month	108	2,660	287,280	Per month	-	-	-	Per month	36	1,003	36,109	Per month	36	1,880	67,686	Per month	36	1,795	64,623	168,418
5.2-c Technical assistance- Gender Observatory- host institution	Per year	3	33,333	100,000	Per year	-	-	-	Per year	-	-	-	Per year	-	-	-	Per year	-	-	-	-
5.3 Expenditure verification/Audit																					
5.4 Evaluation costs																					
5.5 Translation, interpreters																					
5.6 Financial services (bank guarantee costs etc.)																					
5.7-a Costs of conferences/seminars	Per event	14	25,240	353,360	Per event	-	-	-	Per event	1	11,170	11,170	Per event	1	27,027	27,027	Per event	5	54,771	273,853	312,049
5.7-b Costs of conferences/seminars- gender workshop	Per event	1	60,000	60,000	Per event	-	-	-	Per event	-	-	-	Per event	-	-	-	Per event	1	74,874	74,874	74,874
5.8. Visibility actions	Per year	3	10,000	30,000	Per year	-	-	-	Per year	-	-	-	Per year	-	-	-	Per year	1	31,918	31,918	31,918
5.9 Subscriptions	Per year	-	-	-	Per year	-	-	-	Per year	-	-	-	Per year	-	-	-	Per year	-	-	-	-
5.10 All Taskforce Members travel and accommodation (simulation)	Per event	3	64,000	192,000	Per event	-	-	-	Per event	-	-	-	Per event	-	-	-	Per event	2	102,484	204,968	204,968
5.11 Costs of Technical Assistance and Task Force Deployment	Per deployment	-	-	-	Per deployment	-	-	-	Per deployment	-	-	-	Per deployment	-	-	-	Per deployment	-	-	-	-
5.12-a Reconfiguration of Crisis Room	Per event	1	30,000	30,000	Per event	-	-	-	Per event	-	-	-	Per event	1	27,091	27,091	Per event	-	-	-	27,091
5.12-b Maintenance Support for the crisis room	Per year	3	7,000	21,000	Per year	-	-	-	Per year	-	-	-	Per year	2	8,900	17,800	Per year	1	4,100	4,100	21,900
Subtotal Other costs, services				1,826,360				11,356				93,972				275,470				1,080,635	1,461,433
6. Other																					
Subtotal Other				-				-				-				-				-	-
7. Subtotal direct eligible costs of the Action (1-6)				2,778,460				83,412				296,840				557,364				1,381,195	2,318,811
8. Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action)				175,000				1,441				3,774				33,200				95,283	133,698
9. Total eligible costs of the Action (7+ 8)				2,953,460				84,852				300,615				590,564				1,476,478	2,452,509
10. Provision for contingency reserve (maximum 5% of 7, subtotal of direct eligible costs of the Action) - 2 %				46,540				-				-				-				-	-
11. Total eligible costs (9+10)				3,000,000				84,852				300,615				590,564				1,476,478	2,452,509

